



Chislehurst School for Girls

Outstanding International Link School

Ofsted 'Outstanding' Initial Teacher Training Lead School

"Aim Higher"

Headmistress: Mrs K. J. Raven B.A., M.A., NLE.

National Support School
designated by

National College for
Teaching & Leadership



19 March 2020

Dear Parents/Carers

As the school will now be closed due to the national "delay phase", I set out below how we will proceed.

As far as possible, we will be running a full timetable of lessons, so all students must be available for study. I stress that this is not a holiday.

How would work be set?

Teaching Staff have access to computers at home and will, in the majority of cases, be in a position to set work for all of their classes to complete and will be asked to do so. All work will be set using Show my Homework in the same way that homework is currently set. We will need to be flexible on the timing of this each day, as some teachers will themselves have young children they may need to care for at home.

What will be set?

We have a number of resources we can use that can allow us to teach the curriculum via the internet. For example, some teachers are currently practising recording voiceovers for PowerPoints. Some may use online tools (e.g. GCSEpod, Mymaths etc), others may set a more traditional assessed piece of work. There is likely to be a wide range of resources and tasks set.

How will work be completed?

The work set may involve working on a computer or on paper/exercise books. Students will be expected to complete the work by the deadlines set by their teachers. Teachers to decide their preference and communicate this with their classes. May I please remind you that it is your responsibility to keep your child safe whilst using on-line learning.

How will work be handed in or marked?

Teachers will be expected to give feedback on work in accordance with our Assessment and Feedback Policy but are likely in the circumstances to need to adapt their approach and we will need to be flexible. Online work may be marked instantly by the computer. Some work may be marked if sent by email. Other work completed on paper or in an exercise book would not be marked until we return to school.

My child is in Year 11 or Year 13. How will this affect them?

We will do all that we can to ensure the work set for these year groups continues, despite the circumstances, to support our examination year groups as well as possible. Their teachers know them well and we are at a stage in the academic year where the majority of the GCSE and A level specifications are nearing completion or already completed. Exam practice and revision will be the focus and work set will be likely to support this. Staff will prioritise marking for these year groups.





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These students will need to take home from school ALL of their current study materials, if they have not already done so. Those who attend tomorrow Friday, 20th March 2020, can collect everything then. We will also be open (see below) everyday. They may report to main reception only and someone will be available to help them. These materials will be held securely in the Conference Suite. I will up-date you on the national scheme to replace public examinations, when I receive clarity in this regard.

We ask that you support our endeavours to continue with your children's education in what could be a difficult and unprecedented situation. We recognise that access to an internet enabled computer/device may be difficult for some. We understand and ask that you do what you can to support your child to see what needs to be completed and that they do their best. For large families sharing access to a computer, we will need to be flexible with deadlines for work to be completed and returned. We will monitor the situation and communicate with you by email accordingly. As you can imagine this will be a challenge for all schools but the more we can share with you what we hope to be able to do, the more effective it will be.

We will do all we can to be ready to put the above into practice as quickly as possible but I am sure you will understand it might take a little while for everyone to adapt, for different styles of resources to be created. However, we have an amazing team of teachers and I know they will want to do their best for your children.

Children of key workers and vulnerable children

We will remain open every day from 9.00 a.m. – 12.00, in the main building only. We will be finding out from you, which families require this provision and it will be available from Monday, 23rd March 2020 – Friday, 3rd April 2020, in the first instance. Please note that no food will be available on site, so students using this provision must bring their own snack.

Vouchers are available for students who are currently entitled to a free school meal. We are sending these to you by post.

Communication with parents

During this time, email will be your only means of communication with the school via office@chsfg.co.uk, bulletins on our website and Twitter. The school telephone system will not be staffed, so please do not call to leave messages. Please monitor the website for regular up-dates.

Thank you for your support.

Yours sincerely

Mrs K J Raven
Headmistress

